



## **2018 PARENT MANUAL**

### **2018 CAMP COMMITTEE**

Jennifer Novak, Chair  
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### **CAMP ADMINISTRATIVE STAFF**

Camp Director

Vincent Kalinoski

### **JEWISH COMMUNITY CENTER OF SCRANTON**

President, Board of Director  
Executive Director

Harris Cutler  
Dan Cardonick

[www.campdaleville.org](http://www.campdaleville.org) | [www.scrantonjcc.org](http://www.scrantonjcc.org)

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## General Camp information

The Jewish Community Center offers membership, employment, and other benefits to all, without regard to race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability, or veteran status.

**1. CAMP SITE:**

JCC Camp Daleville is located on Route 502 in Daleville, PA. From Scranton, take Moosic Street (Route 307) to the second blinking light in Daleville. Turn right onto Route 502. Go ¼ mile and look for the camp sign and entrance on the left.

**2. CAMP PHONE NUMBERS**

570-842-8594 – During camp season: June 18 – August 9, 2018  
570-346-6595 - ext. 115 - JCC in Scranton during the camp off-season

**3. CAMP OFFICE HOURS:**

Weekdays during camp – 8:30 AM – 4:30 PM

**4. CAMP HOURS:**

9:30 AM – 4:20 PM  
With the bus: Camp hours are 9:00 AM – 5:00 PM

**5. Early Drop Off:**

We offer “early drop-off” AM care at the JCC of Scranton beginning at 8:00 AM and at Camp Daleville beginning at 8:30 AM. Your child must be pre-registered to attend. The fee for this service is \$25 per child per week. Staff coverage will not be available prior to 8:00am.

**6. 2017 CAMP DATES:** No camp Wednesday, July 4, 2018

Full Session: June 18-August 9  
Session I : June 18 -July 13  
Session II : July 16- August 9

**\*\*If your child will miss a day of camp, for any reason, please call or send in a note so that we may expect and maintain correct attendance.\*\*** An email will be sent to the parents/guardians of the camper(s) if they are absent from camp. Camp reserves the right to call the parent(s) or guardians of the camper to verify that they know where the camper is.

**7. CAMP DIVISIONS:**

Starlight	3 – 5 year olds (must be potty trained)
Pioneer	entering 1 <sup>st</sup> and 2 <sup>nd</sup> grades
Trailblazer	entering 3 <sup>rd</sup> and 4 <sup>th</sup> grades
Venture	entering 5 <sup>th</sup> and 6 <sup>th</sup> grades
Voyager	entering 7 <sup>th</sup> and 8 <sup>th</sup> grades
C.I.T.	entering 9 <sup>th</sup> and 10 <sup>th</sup> grades

**8. CAMP PHOTOGRAPHS:**

Camp photographs will be taken on the Friday of the first week of each session (June 22 and July 20). Order forms will be sent home &/or emailed.

**9. 2018 CAMP TUITION:**

**ICC YOUTH MEMBERSHIP INCLUDED**

GROUP	FULL SESSION (8 weeks)	SESSION I or II (4 weeks)	One week
Starlight	\$1499	\$969	\$391
Pioneer	\$1,645	\$1,058	\$417
Trailblazer	\$1699	\$1,092	\$427
Venture	\$1,959	\$1,248	\$473
Voyager	\$2,116	\$1,343	\$499
CIT	\$1,124	\$742	\$324

NOTE: Sibling discount is \$20 off for the second sibling and \$30 off for three or more siblings.

**Early Bird Discount** is \$100 off, per camper, for 8-week registration, when a non-refundable deposit of \$100 is paid by February 1, 2018 for each camper.

A pro-rated fee, based on the 4 week camp tuition, will be applied for any camper who attends camp for more than 4 weeks, but fewer than 8 weeks. There is no discount for any camper who attends fewer than 5 days per week.

**Camp Attire and Supplies**

**10. CAMP DRESS:**

We encourage you to apply sunscreen and dress your child in the morning in a bathing suit with a t-shirt and shorts over it.

**EACH CHILD SHOULD WEAR/BRING:**

- a) Socks and sneakers (no flip-flops, sandals or open toe shoes)
- b) Hat (we encourage your child to wear this for sun protection)
- c) Shorts and shirts (appropriate for summer time play)
- d) Bathing suit under clothes in the morning
- e) "Swim shoes" (the bottom of the pool is a rough surface)
- f) Sunscreen

**EACH CHILD SHOULD HAVE:**

- a) One bathing suit (no cut-offs or gym shorts)
- b) Towel (s)-(Please write your child's name with permanent marker.)
- c) Extra t-shirt
- d) Sweatshirt or light jacket, for cool days
- e) Waterproof bag (for wet bathing suit/towel)
- f) Comb or brush
- g) Lunch bag with child's name on it - we provide the drink & snack

- h) Sunscreen
- i) For overnights or camp-out trips:
  - Sleeping bag & pillow
  - Flashlight
  - Toiletries
  - Change of clothes
  - Towel

**Personnel items:** The JCC is not responsible for lost, broken, or stolen, personnel items brought to camp by the camper. Campers should label every belonging they bring to camp. **Campers may not bring cell phones, or other electronic devices to camp.**

**11. SHABBAT DRESS:** (Friday)

To make Shabbat more meaningful and special we encourage campers to wear any combination of blue and white or their camp t-shirt on Fridays, unless otherwise specified.

**12. LOST AND FOUND:**

All lost items will be kept in a lost and found box at camp. At the end of the summer all unmarked and unclaimed clothing will be available to parents at the JCC. Any articles not claimed (1) week after camp is over will be sent to a charitable organization. We are not responsible for any lost or stolen articles.

**13. NAME TAGS/LABELS:**

To insure that your child's personal items will make their way home, we ask that name tags/labels be placed on all clothing, towels, bags, swim suits, etc.

**14. CAMP SHIRTS:**

Each camper will receive one complimentary camp t-shirt the first week of camp. Camp t-shirts should be worn on trip days and special camp days.

**Communication:**

We believe that communication is a two way street. The camp staff will provide continual communication to keep parents informed throughout the summer. And, we encourage you to reach out to the camp director regarding your child's camp experience. Information communicated from you &/or your child is the most helpful to us if it is shared in a timely manner. We welcome suggestions and feedback regarding our camp program, facilities or staff.

In the event that we are unable to speak with you immediately, because we are busy with camp activities between 8:30 AM and 4:20 PM, please leave a message and your call will be returned as promptly as possible. Unless it is an emergency, we are unable to call staff away from the supervision of children.

Prior to the start of the camp season, direct questions to camp director Vince Kalinoski the JCC at 570-346-6595, ext. 115. Contact the camp director at 570-842-8594 if you would like to discuss your child's progress during the camp season.

## **15. VISITATION:**

Although we discourage visitors at camp, as it may cause disruptions to the flow and group dynamics, if you would like to visit your campers during the camp session, it is our policy that you contact the camp office to make arrangements in advance of your arrival. All visitors are required to check in at the camp office (the white house) upon entering camp.

### **Security & Safety Measures at Camp:**

**16.** To ensure the safety of our campers, all visitors are required to report to the camp office to sign in/out upon their arrival and departure at camp. If campers will be transported to and from camp by a parent or guardian, written instruction must be provided and the camper must be signed in and out daily.

## **17. BRINGING ITEMS TO CAMP:**

Campers may bring personal sports equipment to camp with prior approval from the camp director. **Campers may not bring cell phones, or other electronic devices to camp.** Animals are prohibited from camp.

## **18. DISCIPLINE:**

Our expectation is that every camper acts in a manner that ensures the safety, respect and well being of the Camp Daleville community. Any and all inappropriate behavior will immediately be brought to the camp director's attention so that he can access and deal with the situation. The use of drugs and/or alcohol or possession of a weapon at camp is grounds for immediate expulsion.

## **19 EMERGENCY PROCEDURES:**

Camp staff participates in a three-day orientation and training prior to the start of camp. In addition to being trained in first aid and CPR by the American Red Cross, the staff is taught procedures in the event of a fire, an intruder and weather-related incidents.

In the event of an emergency at camp or off camp property our staff follows procedures to ensure the safety of your child. The camp director is immediately notified and will assess the situation to determine the necessary steps and decide on further actions. Do not hesitate to contact the camp director if you have questions, concerns or are seeking further details.

## **20. CAMP HEALTH & SAFETY:**

There is a registered nurse on staff at Camp Daleville who is responsible for distribution of medication and oversees general health and wellness. Camp is equipped with standard first aid equipment, including a backboard, neck brace, and AED for emergencies. If the nurse determines that a health-related situation is serious or beyond the scope of being treated at camp, s/he will arrange transportation to the hospital &/or contact 911. Camp Daleville unit heads are trained in Red Cross first aid and AED. Their role does not supersede the nurse's, however, in an emergency situation, unit heads are prepared to assist.

If a camper shows signs or symptoms of ill health while at camp, s/he will be isolated and the parent/guardian will be notified. In the event that your camper receives any medical attention during the

camp day, you will be notified (for example, received ice, a band aid or a bee sting). In an emergency situation, the parent/guardian will be immediately notified. If the parent/guardian cannot be reached, the emergency contact listed in the camp brochure application will be contacted. Should your child show signs of illness, we ask that you do not send them to camp and contact the camp office at 570-842-8594 (prior to 9:15 AM).

The medical page of the camp application must be completed and returned to the JCC office **before camp begins**. Your child will not be allowed in camp unless we have the completed camp application including the medical page. A TSS must accompany any child with special needs.

## **21. MEDICATIONS:**

If your child needs to take any prescribed medication at camp, a consent note must be sent giving us permission to administer and the medication must be in its original pharmacy container. No medication will be administered, including aspirin or other over-the-counter medication without a written consent note. Please include the child's name, name of medication, time medication should be given and dosage as well as a parent's signature in the consent note. We would prefer that you hand deliver the consent note and medication.

## **23. LUNCH:**

All campers should bring their bag lunch daily unless they will be purchasing lunch from camp. Bag lunches will be refrigerated or kept in coolers. Camp provides all beverages and a daily kosher snack. **Please label your child's lunch container/box/bag** with your child's name and group.

Camp Daleville adheres to the Kashruth Policy of the JCC of Scranton. All food provided by the camp will be strictly kosher. Lunch is available for purchase Monday through Friday weekly. Menu and prices will be distributed in advance. If your child brings lunch from home, we kindly request kosher-style lunches. Please do not mix milk products and meat and do not prepare pork or shellfish products.

If you camper has an overnight or late night, the camp will provide meals (dinner, breakfast and lunch the next day). Often the camper will be asked to bring a bagged lunch for a field trip. You will receive information prior to the trips/overnights with specifics.

## **24. BIRTHDAYS:**

A child's birthday is a special day. We request that you do not send treats or snacks with your child, rather you bring the treats to camp. Please contact the camp director to make arrangements.

**When sending snacks for any celebrations please be mindful of the "OU" kosher symbol on packaging and inquire at the bakery to ensure that any baked goods are kosher. If you are not sure of a product's acceptability, please call the camp for verification. We appreciate your understanding.**

## TRANSPORTATION:

**25.** Camp Daleville provides transportation to and from camp from several convenient locations. Riding the bus is an extension of camp and we are serious about following bus safety rules and expect our campers to as well. On the first day of camp, campers will be informed of the bus safety rules and proper bus behavior. All campers must be seated and remain seated in order for the bus to continue its progression. Our younger campers (Starlight and Pioneer) will ride toward the front of the bus. We appreciate your patience should any delays occur in the first few days, as everyone is getting used to new schedules.

One counselor per bus is assigned as “bus captain” serves as the key point of communications and is responsible for attendance, enforcing bus safety rules, ensuring the appropriate number of children per seat, complying with bus capacity limits. We request that all of our camp counselors ride the bus(es), if possible, providing additional supervision.

In the event of an accident, the bus captain is to first keep calm and help evacuate, maintain safety, call 911 &/or follow the bus companies protocol of safety. Once safety is reached the camp director or program director will be immediately contacted and parents will be kept informed.

### **BUS SCHEDULE:**

Bus pick-up and drop-off points are as follows:

**Bus #1:** St. Gregory’s Church in Clark Summit  
Depart St. Gregory’s at 8:50AM sharp! | Returns at 4:45PM

**Bus #2:** JCC Scranton, Audubon, Pen Y Bryn & Roaring Brook  
Depart at 8:50AM from JCC Scranton | Returns at 4:45PM to the JCC Scranton

**Bus #3:** JCC Scranton  
Departs at 9AM | Returns at 4:45PM

Parents will be notified if there any changes in pick up or drop-off sites or times. Campers leaving from the JCC Scranton will receive their bus number on the first day of camp.

### **26. Pick up:**

If you pick up your child(ren) at the JCC Scranton, you must wait for them **inside** the JCC gymnasium. Photo ID will be required. Please remember to sign your camper out.

### **27. Handicap accessibility.**

If your camper requires handicap capable transportation please contact the camp to discuss arrangements.



## Programming:

### 28. SWIMMING INFORMATION:

The camp swimming program is designed to compliment our excellent year round aquatics program offered at the JCC of Scranton. Our goal is to get campers comfortable and confident in the water. Campers are all tested during the first days of camp and placed in appropriate ability groups and taught water safety, aquatic independence and stroke development. Individual attention is given to each camper and counselors assist the certified water safety instructors. There are instructional sessions as well as general swim time. As children grow and develop their skills in swimming, recognition is given for their ability by our camp staff through Red Cross certification badges.

**NOTE:** If your camper cannot swim on a given day, s/he is required to bring a note from a parent/guardian or physician. We ask for your support with the following:

- Do encourage your child to swim every day.
- Do follow your child's progress.
- Please discourage your child from staying out of the water whenever s/he wishes.
- Please do not emphasize water-related accidents.

### 29. CAMP PROGRAMS & ACTIVITIES:

All activities are age and ability appropriate at camp. If a camper does not wish to participate in an activity, they are not required to do so. The camper does, however, need to remain with the group and act appropriately as not to disrupt the group activity. For all activities if the camper's behavior is not acceptable, the camp reserves the right to have the camper not participate. If the parent has a concern they are to contact the camp director prior to camp starting or within a week after the activity occurred to remedy the situation. **By signing the camper application parent/guardian (s) grant permission for camper to participate in camp activities.**

A sample of activities (subject to change) offered are: sports, swimming, arts & crafts, drama, music, Jewish culture, boating, cooking, science, nature, cheerleading, dance, forts, mini golf, free time on the play ground. The following activities have eligibility requirements: swimming, boating, archery, cooking, and horseback riding. The age requirement for archery is 3<sup>rd</sup> grade and older. Campers interested in horseback riding or cooking must be 1<sup>st</sup> grade or older and in physical condition to participate. The camper must pass the initial evaluation to participate in swimming and boating.

A Judaic atmosphere is achieved with programming, from celebrating traditional Oneg Shabbat on Fridays to welcoming the Sabbath, to special celebrations and events of Jewish, historical significance.

### **30. SCHEDULE FOR TRIPS, OVERNIGHTS AND LATE NIGHTS:**

Reference the enclosed calendar outlining when each camp unit will be having a trip away from camp. An email will be sent to you a few days before any trip reminding you of where we will be going, and what, if anything extra, should be brought along. Please be advised that dates and trip destinations are subject to change.

### **33. Trip procedures:**

The week of the trip, the camp will email parents the trip itinerary as well as a list of supplies campers should bring. If there are questions or concerns with any part of the scheduled trip, parents should contact the camp director. Signing the camper application in the brochure for indicates parent/guardian permission for the camper to attend trips.

### **A FINAL WORD**

Surely, after reading this comprehensive manual, parents/guardians should be assured that every aspect of their camper's welfare has been considered. Our number one priority is ensuring that your camper has a fun, safe, positive, memorable experience. We encourage campers to learn inter-personal skills, achieve personal growth and gain a sense of independence. JCC Camp Daleville enriches campers' lives by instilling positive values and building life skills in a fun, nurturing environment, while creating lasting friendships and memories!

## Camp Daleville Code of Conduct

Camp Daleville prides itself on four key pillars of conduct; Respect, Honesty, Cooperation and Safety. The success of Camp Daleville is not only in the hands of our staff, but in the community. Camp Daleville values the relationships we build with our camp families, because without you, there is no camp. Together, we ask that you, the camp family, take the Code of Conduct pledge and together we can continue to make camp a safe, nurturing environment where our campers learn and grow.

I will not intentionally or repeatedly, verbally, physically, or socially make another camper(s) feel unsafe in or outside of camp. The use of drugs and/or alcohol or possession of a weapon at camp is grounds for immediate expulsion. The JCC and the Camp Director reserve the right to handle each offense on a case by case basis.

<b>Camper</b>
<p><b>Respect:</b> I understand that others are different than me. I will treat all of my fellow campers with respect. I am responsible for my camp community and will treat the staff, campers, grounds, and equipment with respect by not damaging or stealing.</p>
<p><b>Honesty:</b> I will tell the truth. I will be helpful and participate in discussions regarding my actions.</p>
<p><b>Cooperation:</b> I will be a valuable member of Camp Daleville. I will take responsibility for my actions, what I say and the choices I make.</p>
<p><b>Safety:</b> I will keep my hands to myself. I will not physically, verbally, emotionally hurt a fellow camper or staff member. I will follow all of the camp rules because that will keep me and my fellow campers safe.</p>

<b>Parent</b>
<p><b>Respect:</b> I will respect and comply with camp policy, and understand policies are for the greater good of Camp Daleville. I will treat staff, campers and other parents with thoughtfulness and consideration and refrain from using negative or abusive language.</p>
<p><b>Honesty:</b> I will be honest in all interactions with camp staff, counselors, campers, and parents. I will inform camp administration of all medical, emotional and psychological factors that may influence the behavior of my camper. I will respect the decisions made by the camp staff and administration.</p>
<p><b>Cooperation:</b> I will work in cooperation with administration and staff to secure that myself and my camper are following the code of conduct to achieve a fun and safe camp for every camper and family.</p>
<p><b>Safety:</b> I am committed to making Camp Daleville a secure place for my camper, and every camper. I accept and understand there will be consequences for my own, or my camper's behavior.</p>

SESSION ONE: JUNE 18 - JULY 13, 2018					
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Lunch:	Spaghetti	Mac & Cheese	Hot Dog	Grilled Cheese	Pizza
<b>JUNE</b>	<b>18</b> <b>Camp Begins!</b>	<b>19</b>	<b>20</b> <i>Wacky Wednesday</i>	<b>21</b>	<b>22</b> Oneg Shabbat - 1pm
	SPECIALTY CAMPS ----->>				
					Picture Day
	<b>25</b>	<b>26</b> PIONEER* KNOEBELS	<b>27</b> <i>Wacky Wednesday</i>	<b>28</b> STARLIGHT CRAYOLA FACTORY	<b>29</b> Oneg Shabbat - 1pm
	VOYAGER TRIP TO NEW JERSEY SHORE & PHILADELPHIA			TRAILBLAZER* KNOEBELS	
<b>JULY</b>	<b>2</b>	<b>3</b>	<b>4</b> 4th of July <b>NO CAMP</b>	<b>5</b>	<b>6</b> Oneg Shabbat - 1pm
	<b>9</b>	<b>10</b>	<b>11</b> <i>Wacky Wednesday</i> Starlight Lunch Cookout VENTURE/VOYAGER* KALAHARI WATER PARK	<b>12</b>	<b>13</b> Oneg Shabbat - 1pm

\* Indicates Field Trip + Overnight at Camp

SESSION TWO: JULY 16 - AUGUST 9, 2018					
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Lunch:	Spaghetti	Mac & Cheese	Hot Dog	Grilled Cheese	Pizza
JULY	16 <b>Session 2 Begins!</b>	17	18	19	20 Oneg Shabbat - 1pm
	SPECIALTY CAMPS ----->>				
	23 Israeli Scouts at Camp	24 PIONEER* CAMEL BEACH	25 STARLIGHT CAROUSEL WATER PARK	26 TRAILBLAZER* CAMEL BEACH	27 Oneg Shabbat - 1pm
			VENTURE/VOYAGER* DORNEY PARK		Picture Day CARNIVAL DAY AT CAMP
AUGUST	30	31	1 Starlight Lunch Cookout	2	3 Oneg Shabbat - 1pm
	VOYAGER TRIP: WHITE WATER RAFTING				
	Tie Dye Week at Camp ----->>				
	6	7	8	9 <b>LAST DAY OF CAMP</b> BUSES RETURN AT 8PM	10 JCC POST CAMP AT THE SCRANTON JCC
MACABIA GAMES/COLOR WAR					

\* Indicates Field Trip + Overnight at Camp